

Record of Proceedings

BALDWIN CITY RECREATION COMMISSION

BCRC—705 High St.—Baldwin City, KS
September 18th, 2019
7:00 p.m.

CALL TO ORDER

There was a quorum present and the meeting was called to order at 7:00. Present were:

- Sean Hare
- Doug Kerr
- Bryon Wright
- Melissa Stultz, Commission Vice President
- Ginny Honomichl, Commission President
- Matt McClure, Director

EXECUTIVE SESSION

The board will enter executive session to discuss non-elected personnel

The board entered executive session from 7:00 to 7:15 to discuss non-elected personnel. No action was taken upon meeting resuming.

APPROVAL OF AGENDA

Commission Member Kerr made a motion to approve the agenda, Commission Member Stultz made a second and the agenda passed 5-0.

PRESENTATION

None

PUBLIC COMMENTS

None

CONSENT AGENDA

1. Approval of Minutes from August 14th BCRC Meeting and September 11th Special BCRC Meeting.

2. Approval of Financial Statements from August 2019.

Commission Member Hare made a motion to pass the Consent Agenda, Commission Member Kerr made a 2nd, the Consent Agenda passed 5-0.

OLD BUSINESS

None

NEW BUSINESS

1. Strategic Plan Focus Group Development

The board looked over names contributed by staff and board members to take part on 5 different focus groups as part of BCRC's strategic plan. The board made recommendations for the 8-10 member groups and staff will round them out and send invitations. The focus groups will meet on Thursday, September 26th and Tuesday, October 1st.

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DISCUSSION ITEMS

1. Strategic Plan

The board discussed alternative dates for the board retreat that will take place in either November or December.

2. Pool and Lotatorium contract with City

Director McClure shared with the board that agreements with the City on Lotatorium and Pool management are in the very early stages.

COMMISSION REPORTS

Staff Reports-

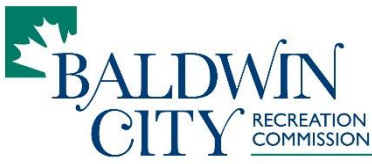
- The 2019 Fall Sports season is underway, as of season starting, participation numbers are as follows:
 - 3rd/4th and 5th/6th Grade Volleyball- 49, same as 2018
 - K-6th Flag Football- 72, up 5 from 2018
 - K-8th Soccer- 122, down 19 from 2018
 - Micro Soccer- 15, down 5 from 2018
- Fall soccer games will get underway on Saturday, September 7th. Volleyball and flag football began on Tuesday, September 10th.
- 6 Slow Pitch softball teams are participating in the 2019 fall league.
- Pete Carr will once again instruct the Biddy Basketball league this fall.
- Registration is now open for Biddy Basketball, 2nd Grade Basketball as well as the 3rd through 6th grade leagues.
- BCRC in conjunction with Dick's Sporting Goods will hold Shop Days at DSG on the following dates:
 - October 26-27
 - December 7-8
- Co-ed volleyball registration is currently open.
- Pickleball is underway on Monday evenings at the Primary Center from 6:30 p.m. to 8:00 p.m.
- Charley's Crusade held a benefit slow pitch softball tournament at the sports complex on September 7th.
- Whitney Kesler will be attending KRPA's SHARP conference in Salina on October 10th.
- Festival of Lights Parade planning is currently underway.
- Year end reports are currently being completed.
- Kids Day Out
 - September 16th- Topeka Zoo. 13 registrations as of September 9th.
 - October 18th- Schaake's Pumpkin Patch
 - October 24th- Baker Wetlands
 - October 25th- Kill Creek Park

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- After School Program
 - Registration is currently full at 69 participants (60 is capacity)
 - Some children come on only certain days of the week, therefore creating openings on other days.
 - Currently looking to hire one more staff member.
 - Jamie Rickey is supervisor on site.
- Senior Engagement Council Meeting on September 16th will be an informational meeting on AARP Tax-Aide to provide free tax return services.
- September Lunch Bunch will be at Bull Creek Distillery in Spring Hill, KS on September 19th.
- Since the August 14th Board Meeting the following trips occurred:
 - August 14th- Nate's Place in Fort Scott with a stop at Somerset Winery- 19 attendees.
 - August 26th- Free Movie in Ottawa at the Plaza Cinema- 7 attendees.
 - August 28th- New Theatre- Joseph and the Amazing Technicolor Dreamcoat- 23 attendees.
 - September 5th- KC Royals day game- 5 attendees.
- 56 senior citizens attended the annual Senior Citizen Day held at the Baldwin Dance Academy on August 22nd.
- The Mobile Mammogram RV will be in Baldwin City on Monday, September 23rd.
- Tracy Bray, The Medium, will be back on September 30th. She generally fills up.
- Construction completed of ball storage containers in the game soccer storage facility at the high school.
- Mowing and painting of sports fields.
- Spraying of weeds
- Banner maintenance on outfield fences.
- Fertilizer application.

Director Report-

- Developing focus groups for Strategic Plan.
- Working to develop management contracts with city for pool and Lotatorium.
- Reviewing staff goals and objectives in preparation for year-end evaluations.
- Identifying department highlights to include in a year-end infographic for board and to post on website.
- Development of year-end report is underway.
- Continue to attend meetings and meet with individuals in the community to discuss the future of Baldwin City Recreation Commission.
- Attended Tomorrow's Leaders Conference through KRPA as a member of the Professional Development Committee on Tuesday, September 10th and Thursday, September 12th.



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- Have been appointed Chair of the KRPA Awards Committee.
- Maple Leaf Gravel Grind, October 26th, is added to our growing list of special events. This is a 16-35-70 mile bike ride in and around Baldwin City, majority on gravel roads. The BCRC Cancer Challenge will also be held the same day in 2019.
- Director's School

OTHER

Director McClure shared with the board that staff evaluations will take place early to mid-November and will be shared at the November 20th board meeting.

EXECUTIVE SESSION

None

ADJOURNMENT

Commission Member Stultz made a motion to adjourn the meeting, Commission Member Wright made a 2nd, meeting adjourned at 8:19 p.m.

Next meeting currently scheduled for Wednesday, October 16th at 7:00 p.m. at the BCRC Office.